

GBYC CLUB RULES & INFORMATION

2022 Edition

MEMBERSHIP:

1. As noted in the Bylaws there are six levels of membership in the Green Bay Yachting Club:

- Full (Individual) Membership
- Full (Joint) Membership
- Full (Limited) Membership
- Social (Individual) Membership
- Social (Joint) Membership
- Honorary Membership-Granted to the surviving spouse of a deceased member in Good Standing.(Social)

All membership levels require initial acceptance of members from the Board of Directors, and remaining current on dues and fees (except Honorary).

- a. **Full and Joint Full Membership** allows for harbor and boat use privileges if in compliance with “Required Hours” (see item 10 below). Primary benefits include:
- Full access and use of Clubhouse facility, grounds and harbor
 - Use of boat travel lift, gas pump, pump-out and docks (per attached fee schedule)
 - Potential permanent dock assignment.
 - Winter boat storage on grounds (per fee schedule)
 - Boat and PWC trailer storage on grounds (per fee schedule)
 - Voting rights at monthly general and annual meetings
 - Reciprocal access at participating marinas
- b. **Full Limited Membership** benefits include:
- Full access and use of Clubhouse facility and grounds
 - Voting rights at monthly general and annual meetings
 - Reciprocal access at participating marinas
 - Transient dockage (per fee schedule)
- c. **Social and Joint Social Membership** benefits include:
- Full access and use of Clubhouse and grounds.
 - Transient dockage (per fee schedule)
 - Reciprocal access at participating marinas.
- d. **Honorary Membership** benefits include:
- Full access and use of Clubhouse and grounds.
 - Transient dockage (per fee schedule)
 - Reciprocal access at participating marinas
 - Dues ONLY are Waived as Social Member (if full must pay balance)

2. All new members accepted into the GBYC will be on a **6-MONTH PROBATION** period during which time they are expected to become familiar with the GBYC Rules & Information and Bylaws and demonstrate their understanding of them.

DUES & FEES:

3. **Membership dues must be paid in full by January 31st.** A late fee of \$50 for full members and \$25 for social members per month will be charged if dues are not received by this date.
4. **Dock fees must be paid in full by May 1st.** Dock applications will be provided to members in January, and must be received back by the Fleet Captain by the date printed on the application, along with a non-refundable deposit of \$250. A late fee of \$50 will be charged if deposit is not received by this date. All current annual dock holders must turn in a dock application annually as well to retain their permanent dock assignment. Balance of dock fee due prior to lift-in, or May 1. Failure to pay all fees by due date will result in full dock fee payment with dock application the following year and dock re-assignment will be at the discretion of the Fleet Captain.
5. **Winter Storage fees are due Sept.1st with storage application.** All past due invoices and winter storage fees must be paid prior to boat being placed in storage.
6. **Miscellaneous fees** including emergency lift, non-emergency lift, boat trailer storage, floating fees, and PWC storage should be paid at the time of use or will be invoiced with a 30-day due date.

Deviation from this payment schedule (Items 3-6 above) requires Board approval. Please make any requests in writing to the secretary. The Board will review with the Commodore for approval. Failure to comply with the payment provisions requested may result in termination of membership as per the Club Bylaws.

MEETINGS:

7. Board meetings will be held at 6:00 P.M. on the Monday prior to the second Thursday of each month. (Any Board meeting that coincides with a Monday night Packer game will be automatically held the Tuesday following the Packer game).
8. General meetings will be held at 7:00 P.M. the second Thursday of each month, twelve months per year. The annual meeting is held in December.
9. At the January Board Meeting the Entertainment Chairman sets dates for annual Green Bay Yacht Club sponsored events and parties. These events take precedence over members' requests to reserve the club or pavilion.

REQUIRED HOURS AND COMMITTEES:

10. *All GBYC full members, except qualified retirees (see Bylaws, article 4.3), shall have a minimum of 25 working hours and 5 D.A.R.N. working hours performed the previous calendar year (January 1 through December 31) to be eligible for consideration for permanent or overnight dockage, storage, use of the fuel dock, travel lift, pump-out facilities, etc. (D.A.R.N. hours are a special assessment until determined as not needed by the Fleet Captain. Retirees with a boat in the harbor are not exempted from D.A.R.N. hours.) Hours authorized by a committee chair or Board member, must be recorded on the Hours Log by the member, and may be accumulated by working on party committees, dock work days, grounds work days, travel lift crew, clubhouse maintenance, plus other services to the yacht club.*
 - a. An exception is that members with less than 25 hours may purchase gas.
 - b. The 25 working hours and 5 D.A.R.N. hours performed by the member, may include the hours of a spouse or "significant other" when they are working at the club and/or for the benefit of a club or club function.
 - c. If a member is short on the number of hours for the year (less than 25), they will be able to buy the hours from the club at a cost of \$30.00 per hour. D.A.R.N. hours cost \$50.00 per hour. If a member does not have a minimum of 25 hours and 5 D.A.R.N. hours in that year and he does not wish to purchase the hours, he will lose his harbor privileges, resulting in loss of eligibility to be a dock holder and for winter storage.

- d. Hours requirement for new members will be prorated based on the date of membership.
 - e. D.A.R.N. Hours (Dock Assessment Refurbishing & Normalization), 5 hours must be on Dock Repairs, or other related projects as determined by the Fleet Captain, and must be done by all members with a boat in the harbor.
11. The hours requirement can be fulfilled through various means including working on and/or Chairing one of several events, or assisting:
- a. Building – Oversees the maintenance of the Clubhouse building and other structures on Club premises.
 - b. Entertainment – Oversees or coordinates official Club social events throughout the year including, but not limited to, monthly ‘Smokers’, Blessing of the Fleet, Mothers’ Day Brunch, Luau, and Fall Fest.
 - c. Grounds – Oversees maintenance and appearance of the grounds surrounding the Clubhouse with the exception of the harbor and docks.
 - d. House – Oversees the Clubhouse (bar, dining and kitchen) including supervision of bar employees, ordering and stocking merchandise, etc.
 - e. Membership – Oversees promotion of the Club and all activities related to the enlistment of new members and coordinates orientation of new members to the rules and requirements of Club membership.
 - f. Newsletter – Oversee the monthly newsletter of the Club.
 - g. Dues & Fees (temporary) – Develops recommendations to present at the December annual meeting for adjustments to annual dues and fees.
 - h. Nominations (temporary) – Coordinates the nomination process and the election of Commodore and members to the Board of Directors.
12. Event Chair people must turn in a completed profit and loss statement (form provided by the club) to the Treasurer to assist in budgeting and planning future events.

CLUBHOUSE:

- 13. The clubhouse is open to all members from 6 am to 1:45 am 7 days a week. The House Chairperson determines general hours of club operation (meaning bartender on duty). Any changes to the posted hours must be approved by the Board of Directors.
- 14. Gate/Door cards are available to members and their spouses, not children. Present fees are \$10.00 for replacement and/or additional new cards. No gate/door cards will be issued without presenting a paid membership card.
- 15. **No one under the age of 21 is allowed to drink alcohol on the Yacht Club premises even with parental consent.**
- 16. **The club follows state laws regarding smoking - SMOKING IS NOT PERMITTED inside the CLUBHOUSE.**
- 17. All members are to conduct themselves in a responsible manner at all times, whether in the clubhouse or elsewhere on the grounds of the property. Under-age children are not to:
 - a. Use any club house equipment if under age 21 without parent or guardian supervision.
 - b. Loiter in the bar without parents (all under legal drinking age).

18. Members are responsible for the conduct and safety of their children.
19. If a member or guest becomes disruptive or abusive to other members or guests while in the clubhouse or on the grounds a board member or bartender has the authority to ask them to regain their composure and if not, they will be asked to leave the premises. If this is not successful, they will be brought in front of the board for further action as listed in the Club Rules & Information and Bylaws
20. A member will accompany all guests while in the clubhouse. Members will be held responsible for their guests' conduct and any "NSF" checks they may cash at the club. Members must sign their guests' checks.
21. Permission to use the clubhouse and/or its facilities for any purpose must be obtained from the House Chairperson.
 - a. A CLUBHOUSE & PAVILION RENTAL AGREEMENT must be completed and submitted to the House Chairperson or his designated assistant to reserve the facilities for any private parties, including using the picnic area or patio, to avoid conflicts. Be sure to clean these areas immediately after use. (Trash goes in covered dumpsters).
 - b. No yacht club equipment or property shall be taken off the club premises without the permission of the Board.
 - c. The club premises must be left in a cleaner condition than when you started. Clean the bar, sweep floors, etc.
 - d. A club member must sponsor all parties. The sponsoring member, spouse or "significant other" must be present at all times including set-up.
 - e. Liquor shall be purchased over the bar at regular prices. Special keg and pitcher prices are available from the House Chairperson. NO CARRY-IN ALCOHOLIC BEVERAGES WILL BE PERMITTED.
 - f. Any amount due to the Club shall be paid immediately at the end of the party.
 - g. NO PARKING IN THE FIRE LANE EAST OF THE CLUB. (Exception, Bartender Only)

KITCHEN:

22. If a club member chooses to cater in food for a private party, he/she will be charged \$25.00 per event for kitchen expendables and \$25 fee for use of kitchen facilities and will provide a deposit of \$100.00. This will be used to pay the club staff for cleanup if the member does not leave the clubhouse and kitchen in an acceptable condition. If a private party is scheduled that requires no kitchen expendables, the House Chairperson will waive the \$25.00 charge.
 - a. All catering firms must provide a Certificate of Insurance prior to the event.
 - b. Caterers may **not** use kitchen equipment to cook food.
 - c. Children may help in the serving area of the kitchen **only** when accompanied by an adult, but they shall not be permitted by the grills and hot top areas.

BAR AREA:

23. Use of the GBYC P.A. system is restricted to:
 - a. Emergency information.
 - b. Phone messages.

c. GBYC business.

24. The marine VHF radio in the clubhouse is for club business only. Users must follow acceptable marine radio protocol.
25. Proper apparel in the clubhouse shall include shirts and shoes. Swimsuits must be worn with proper cover-ups. Shirts must be buttoned.
26. Only members and/or spouses are permitted behind the bar and only when a bartender is not on duty, or by consent of the bartender on duty. When a bartender is on duty, please do not enter behind the bar unless requested by the bartender.
27. When no bartender is on duty, members are expected to clean the bar area. The last member to leave the premises for the night shall lock all windows and doors.
28. Members will be held personally responsible for any damage caused on club premises by themselves, their family members, guests or pets. **NO PETS ALLOWED IN THE CLUBHOUSE**
29. Bartender will control volume of the music & TV.

INSURANCE CERTIFICATES & USE OF HARBOR/STORAGE:

30. Any member using the harbor (dock holder, floater, storage, travel lift, gas, etc.) must have a certificate of insurance (COI), sent by their insurance company with the GBYC listed as a holder, on file with the Fleet Captain. The COI must be received every year on the renewal date of insurance. Any uninsured boat must be removed from the GBYC property. In the event of a non-renewal, the member will have 30 days to remove the boat, if it is not, the GBYC will obtain insurance on the boat, and the cost will be charged back to the member. The COI should be sent either by mail or email (gbyc485@gmailcom). In the event of the sale of a boat, it's the Club Member's responsibility to make sure that boat is insured until it leaves Club property. Club Member is responsible for said boat until it leaves the GBYC property.

DOCK APPLICATION & TRAILER STORAGE:

31. As noted above ANNUAL DOCK APPLICATIONS must be completed by the date printed on the application, and submitted to the Fleet Captain, along with a non-refundable deposit of \$250. Balance of dock fee is due prior to Lift-in or May 1st. Failure to pay all fees by due date will result in full dock fee payment with dock application the following year and dock re-assignment will be at the discretion of the Fleet Captain. All Full members must fill out an application each year to retain their dock or receive a seasonal dock. All full members who use the harbor or are stored on the grounds for the winter must fill out a floater application and be on the floaters list, if applicable.
32. Applications for summer boat TRAILER STORAGE must be received by May 1st. A fee of \$80.00 will be charged to store a boat trailer for the summer. Once the deposit is paid, you will receive a sticker that must be put on your trailer. Stickers must be replaced each year.

DOCK ASSIGNMENT & RULES:

33. ANNUAL DOCK ASSIGNMENTS are determined in February of each year. Assignments are made based on several factors including having an assigned dock the previous year, membership number, length and width of boat and volunteer hours worked the previous year.
 - a. Members who do not receive an annual dock assignment may receive temporary assignment off the FLOATERS list as space becomes available, on a FCFS basis. Floater fees will be invoiced at the end of the boating season. Total seasonal fees will not exceed the annual member dock fees. (All floaters MUST sign-in the Dock Log Book for time using a dock. There is a Dock Log penalty fee of \$20 per day, plus tax, for neglecting to sign in/out of the Dock Log, for using travel lift or floating in dock).

- b. TRANSIENT DOCKS will be assigned to affiliate yacht club members with proper ID and GBYC Social Members at the transient rate of \$35.00 per day.
 - c. No boats shall be moored anywhere in the marina except in the assigned slip. Rafting is not allowed without the specific permission of the Fleet Captain.
 - d. JET SKIS/DINGHIES: Are to be fueled at the fuel dock or outside the marina. Jet skis and/or dinghies must be wholly contained in the owner's slip or the designated dinghy dock.
 - e. SMALL BOATS AND DINGHIES may not be kept on the grass or docks.
34. All ANNUAL DOCK HOLDERS shall sign in and out of the DOCK LOG. If a return date is not noted in the Dock Log, a minimum of 24 hours notice is required before returning to your slip to assure it is vacant.
35. Regular DOCK MAINTENANCE (pounding down nails, replacing of planks, etc.) of the dock is the responsibility of the dock holder. Any major repairs should be discussed and approved by the Fleet Captain.
36. DOCKSIDE PARKING (one vehicle only) is reserved for dock-holders only. Guests and other members should use the parking on the perimeter of the lots. Members leaving by boat for more than one day should park on the outer perimeters of the lots. Vehicle speeds on all club grounds should not exceed 10 mph.
37. GENERAL DOCK RULES include:
- a. Nothing shall be affixed to or cross the walkways (i.e., flower boxes, tool and equipment boxes, power cords, hoses, etc.).
 - b. Cleats provided and installed by GBYC shall be the only cleats utilized, and they shall remain where installed.
 - c. No permanently installed carpeting shall be placed on the walkway and/or fingers.
 - d. Use of cooking grills is strictly prohibited on docked boats and docks.
 - e. Only materials (rub rails, fenders, steps, etc.) approved by the Fleet Captain may be affixed to the docks.
 - f. Any dock extensions or alterations shall be approved by the Board of Directors.
 - g. No boats shall be docked in the GBYC slip if any portion of the vessel extends beyond the end of the finger more than 1/3 the length of the finger. This will keep the maximum boat length to 45 feet.
 - h. No vessels may be winter-stored in the GBYC slip.
 - i. Members who own more than one vessel and use GBYC harbor or related facilities may keep only the vessel described in their dock application in their assigned slip.
 - j. Members may store only the vessel described in their dock application unless specifically approved by the Fleet Captain.
 - k. No vessels with multiple ownership (owned by more than one individual) are permitted use of GBYC facilities.

- I. Members shall not use GBYC facilities for commercial use of their vessels.

- m. Members are responsible for the conduct and safety of their children.
 - 1. No stone throwing.
 - 2. No running on docks.
 - 3. No Bicycle riding on the docks. Bicycles must be kept aboard or locked on shore in the racks provided.
 - 4. No skateboards or roller blades allowed on the docks.
 - 5. Children who cannot swim must wear a life preserver when on the docks, unless closely supervised by their parents.

- n. Pets on club premises shall be kept on a leash. Any soiling shall be cleaned up immediately by the pet owner. Pet owners are responsible for keeping their pets quiet.

38. The harbor and slip are a no-wake area at all times. Alert and careful boat operation is required in this congested area.

39. OIL MAY NOT BE DRAINED ON THE GROUND. All Oil, Antifreeze, Paint, and Paint Thinner Containers, must be taken from GBYC Property and taken to the proper disposal facility and disposed of. This also includes any BATTERIES that are to be discarded.

GAS DOCK:

40. NO SMOKING ALLOWED IN THE GAS DOCK AREA! The gas dock is not a temporary dock.

41. The Yacht Club sells gas as a service to its members and members of affiliated yacht clubs only. **ONLY AN AUTHORIZED MEMBER MAY RUN THE GAS PUMP.** Gasoline will be available on a posted schedule or by contacting the Club Manager to set-up a time. Fueling may be done at the fuel dock only.

- a. Call the Club by phone or VHF before entering the fuel dock.
- b. Hatches closed, engines off, and no one on board while refueling.
- c. The pump is to be attended to while refueling.
- d. Gas purchases must be paid for before the boat leaves the gas dock.
- e. Diesel fueling must be scheduled with the Fleet Captain, not to interfere with normal Club operations.

WINTER STORAGE:

42. Winter season storage of boats is offered to FULL MEMBERS in GOOD STANDING (including required hours). Winter Storage Applications must be turned in and payment made to cover fall lift out, storage, wash, spring lift in and 5.5% state taxes before lift-out. **NO BOATS WILL BE LIFTED WITHOUT PAYMENT IN FULL.** This application will be in your August newsletter and is also available in the Clubhouse and on the web site.

- a. All stored boats MUST UTILIZE WOOD CRIB/CROSS STACKED BLOCKING under hull centerline; at least two (2) cribs per boat. SAILBOATS MUST UTILIZE at least one wood block under keel. NO CONCRETE BLOCKING - they break during the winter.
 - b. All boats stored ON THE BLACKTOP MUST HAVE PLYWOOD under your jack stands and blocking.
 - c. All Boats on trailers must be put in the northeast lot until the harbor is closed. You will be called and assigned a storage area at that time.
 - d. Do not leave boats plugged in while in storage unless you are at the club, a \$25.00 fine will be assessed for this violation.
 - e. No item may be stored on the premises without the permission of the Fleet Captain.
 - f. All ladders should be secured to your boat.
43. Long-term storage of boats is not allowed. Should a boat be left stored after June 1st of the following spring, an additional Summer Storage Fee will be charged equal to one-fourth (1/4) of the total winter storage fee (excluding lift-out/lift-in) per month until October 1st, at which time the next Winter Storage season contract will be charged according to the prevailing rate schedule.

The GBYC is a working marina, not a long-term storage facility - only one summer season of storage is allowed. If extended storage is requested due to hardship or extenuating circumstances, the Fleet Captain must receive a written letter from the member requesting that he/she be allowed to keep their boat on shore. This letter must include an explanation of why the boat must be kept in storage and what arrangements will be made to do something with the boat in the future. The Fleet Captain will then review your letter (with the board if necessary) and decide if extended storage is to be allowed.

44. Storage of motorhomes, vehicles, etc., is not allowed without the permission of the Fleet Captain.

TRAVEL-LIFT:

45. TRAVEL LIFT RULES:

- a. EMERGENCY LIFT in or out is for FULL MEMBERS ONLY.
 - 1. Cost is \$1.00 per foot plus tax if the boat remains in the slings.
 - 2. Transport to and from jack stands will be billed \$1.00 per foot each way plus tax.
 - 3. The vessel may only hang in the slings for a reasonable time, approximately 2 hours. THIS WILL NOT BE ALLOWED DURING PEAK SPRING & FALL LIFTING.
 - 4. There is a Dock Log penalty fee of \$20 per day plus tax for neglecting to sign in/out of dock log for use of travel lift.
 - 5. No persons are allowed on the Travel lift except the person operating said lift (and a trainer-if training). Operators must be of legal driving age.
- b. LIFT-IN/LIFT-OUT DATES will be determined by the Fleet Captain and posted in the clubhouse.

1. One travel lift committee member and operator must be present while the lift is operating.
 2. All boats will have sling markers in place.
 3. Sign-up for in and out dates must be 24 hours in advance with the exception of emergency lifts.
 4. Boat owners must be assisted by at least two people capable of handling slings, etc. There will be no exceptions.
- c. SPRING LAUNCHING/LIFT-IN:
1. Engines ready.
 2. No delaying of travel lift operation by stepping masts, etc.
 3. Boats to be "soaked" should be scheduled last in the day.
 4. 30 minutes will be allowed to start engines and depart from the travel lift well.
 5. Normal operating hours: 4:00 PM until dark weekdays, 8:00 AM to 5:00 PM weekends
 6. Boat owners must arrange other times.
 7. The lift operator determines any unsafe conditions.
 8. Be on time and ready or your launch or haul-out may be postponed.
 9. The Fleet Captain may levy a fine of up to \$25 on any member whose storage site is not cleaned up within 24 hours after launching.
- d. FALL LIFT-OUT
1. SIGN UP 24 HOURS IN ADVANCE. Be on time for your appointment.
 2. Boats must be fueled and heads pumped in a timely manner prior to lift.
 3. One-half hour only is allotted for the owner to wash down the bottom.
 4. When you are finished washing off the boat bottom please clean up the wash down area.
 5. LOCATION AND POSITION OF STORED BOATS will be determined by the travel lift committee to maximize yard storage capacity.
- e. NON-EMERGENCY LIFT is for FULL MEMBERS ONLY.
1. Cost is \$2.75 per foot, plus tax with a maximum of (2) hours in the slings. After 2 hours, the boat must be placed on stands. The Fleet Captain will determine if lift is Emergency or Non-emergency.
 2. There is a Dock Log penalty fee of \$20 per day, plus tax, for neglecting to sign in or out of Dock Log for use of Travel Lift or floating in slip.

MISCELLANEOUS RULES:

46. Complaints relating to the operation of the club house and/or its facilities are to be made by letter to the Board of Directors.
47. Any member abusing the above rules and policies may be called before the Board of Directors for an accounting of their actions.
48. All members should be advised that we are a family club and will not allow:
 - a. Offensive boat names.
 - b. Any unethical actions.
49. The Board will, at its discretion, call and hold private closed meetings for the sole purpose of discussing personnel issues.
50. Any club expense paid by a member will be reimbursed as follows:

- a. Expenses under \$50.00 will be paid from the cash register after submitting the receipt to the employee on duty. Receipt should be detailed, signed by the member incurring the expense and approved by the Board member in charge of the area.
 - b. Expenses over \$50.00 will be repaid by check from the Treasurer and mailed to the address you request. The receipt should be detailed and must be approved by the Board member in charge of the area. Payment will be made in 5 – 10 business days.
51. No permanent or semi-permanent structures may be installed, placed, stored or erected on club grounds without the express permission of the Board of Directors.

Important Dates to Remember

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|---------------------------------|--|
| January 31st | Annual Dues are due. |
| May 1st | Seasonal (Permanent) Dock Fees are due. (No boat will be lifted-in without dock fees paid in full.) |
| September 1st | Winter Boat Storage Applications are due. Applications will be sent in the August Dockline newsletter, via e-mail and are available at the club. (No boat will be lifted-out without storage fees paid in full.) |
| December 31st | Dock Floater Fees and any other outstanding fees/invoices are due. |

CLUB BY-LAWS

Date of Incorporation	February 27, 1940
Date of Amendment of Restated By-Laws	December 13, 2018
Principal Office of Corporation	Green Bay, WI
Annual Meeting of Shareholders	Second Thursday in December
Number of Directors	8 (eight)
Fiscal Year	Twelve months ending December 31

The rules contained in the current edition of Roberts's rules of Order Newly Revised shall govern the corporation in all cases to which they are applicable and in which they are not inconsistent with these bylaws and any special rules of order the corporation may adopt.

1.0 Meetings

1.1 Annual Meeting

The annual meeting of the members of the corporation for the election of Directors and the transaction of other proper business shall be held in the Yacht Club Building of the corporation, or such other suitable place as the Board of Directors may designate on the second Thursday of December of each year at 7:00 p.m. and notice thereof shall be given by notifying the members by U.S. mail addressed to their address as filed with the Secretary and postmarked at least five business days prior to the meeting date. If for any reason the annual meeting shall not be held at such time, the same may be held upon the call of the Commodore or any two directors.

At the regular meeting of members immediately preceding the annual meeting, members shall nominate Directors and Commodore to be elected to the Board at the annual meeting. Any motions for bylaw changes must also be made at this meeting and the Secretary shall mail to each member at his address as the same appears on the corporation's records at least ten (10) business days before the annual meeting a notice of such nomination and bylaw change. Absentee ballots shall be made available to the membership at the clubhouse or shall be mailed to a member by the Secretary at the member's request.

1.2 Special Meetings

Special meetings of the members may be called at any time by the Board of Directors, and shall be called by the secretary whenever one-fifth of the members of the corporation shall sign and present a written application therefore. The object of all such special meetings shall be stated in the call therefore. Notice of special meetings of the members of the corporation shall be given by the Secretary in the same manner as notice of the annual meeting.

1.3 Regular Meetings

Regular meetings of members shall be held on the second Thursday of each month at 7:00 p.m.

1.4 Adjourned Meetings

All annual or special meetings of the members of the corporation may be adjourned from time to time at the pleasure of a majority of the members present in person and voting at such meeting, but no business shall be done on any re-convened adjourned meeting which would not be in order at the meeting originally called.

1.5 Voting

At all meetings of the members of the corporation, each member shall be entitled to one vote. Every member at every meeting of the members may vote either in person or by absentee ballot. Absentee ballots must be in writing indicating the voting preferences of the member and must be signed and filed with the Secretary before the meeting convenes.

1.5 (a) Provision is made for proxy voting at all meetings other than the annual meeting. Each regular member may designate a proxy voter who must be a "significant other" residing in the same household to vote in his or her stead. This designation shall be made once per year at the time dues are paid. Proxy voters must identify themselves to the Secretary at meetings where they intend to exercise a proxy vote.

1.5 (b) Provision is made for e-mail absentee voting. Regular members may vote their preferences for Commodore, board members, by-law changes and other topics on the agenda for the Annual Meeting via email. Such email must be sent to two designated board members who are not running for re-election.

2.0 Board of Directors

2.1 General Powers

The entire control and management of the business and affairs of the corporation, subject to the laws of the state, the articles of incorporation, and these by-laws and any proper resolution or order duly made by the members of the corporation at any annual or special meeting shall be vested in the Board of Directors, who shall appoint such committees, agents and servants as they may deem advisable and fix the duties and powers thereof and fix the rate of compensation of all of the agents and employees. Said board may make all needful rules and regulations for the conduct of its officers and employees and may make rules and regulations for the conduct of members in and about the corporation's premises, or authorize its committee or officers to make such rules and regulations, and may generally do whatever it may deem advisable in the interest of the corporation and its members: provided, however, that no obligation in excess of \$5,000.00 shall be incurred by the directors without previous authority from the members.

2.2 Number, Tenure and Qualifications

The Board of Directors shall consist of no more than nine (9) members, seven (7) of whom shall be elected at large for terms of two (2) years which shall be staggered so that three or four new directors and the Commodore shall be elected each year. The Commodore shall be elected to a one-year term after receiving over fifty percent of the votes of the members at the Annual Meeting. If more than two individuals run for Commodore and none receives over fifty percent of the members' votes, the two nominees receiving the most votes will be placed on the next ballot and the members will vote again. If the immediate past Commodore is reelected as Commodore for the subsequent year, and such election would result in less than eight Board of Director members, a fourth Director shall also be elected. The past Commodore, if not reelected, serves as the ninth member. Directors and Commodore must be members in good standing of the corporation.

To be eligible to run for Commodore a member shall have been a full member for the past three years, served as an elected member of the Board of Directors for a least one year and must also have been a prior or is a present dock holder.

2.3 Meetings

Special meetings of the Board of Directors may be called by the Commodore and shall be called upon the request of any three directors, and notice thereof shall be given by the Secretary, specifying the purpose of such special meeting, either personally, in writing, or by mail deposited in the post office at least forty-eight (48) hours prior to the meeting, or verbally or by telephone at least twelve (12) hours prior to the meeting.

2.4 Quorum

Five (5) directors shall constitute a quorum for the transaction of business. No less number shall have power to transact business and may only adjourn the meeting.

2.5 Meetings

The Board of Directors shall meet at such times and such places as it may determine, and the board may, from time to time, by resolution, determine to hold regular meetings, weekly, biweekly, monthly, or otherwise. Notice to directors of the holding of such regular meetings shall not be required.

2.6 Removal and Resignation

Any director may be removed from office by the affirmative vote of a majority of members of the corporation taken at a special meeting called for that purpose. A director may resign at any time by filing his written resignation with the Secretary of the corporation; however, a director who resigns from the Board without the express prior approval of the remaining boards members for good cause shown, shall permanently forfeit the right to run for election to the Board of Directors in the future

2.7 Vacancies

The Board of Directors may fill any vacancy in the board by the affirmative vote of a majority of the directors then in office, although less than a quorum of the Board of Directors.

3.0 Officers

3.1 Election of Officers

The general officers of the corporation, with the exception of Commodore, shall be elected by the directors, by a majority vote. All officers must be directors of the corporation.

3.2 Commodore

The principal duties of the Commodore shall be to preside at all meetings of the Board of Directors and the members and to have general supervision of the affairs of the corporation.

3.3 Vice Commodore and Rear Commodore

The principal duties of the Vice-Commodore shall be to discharge the duties of the Commodore in the event of absence or disability for any cause whatever of the latter, and the principal duties of the Rear-Commodore shall be to discharge the duties of both the Commodore and Vice –Commodore.

3.4 Secretary

The principal duties of the Secretary shall be to countersign all deeds, leases and conveyances, executed by the corporation, affix the seal of the corporation thereto, and to such other papers as shall be required to be sealed, and to keep a record of the meetings of the Board of Directors and general membership and to safely and systematically keep all books, papers, records and documents belonging to the corporation, or in any wise pertaining to the business thereof.

3.5 Treasurer

The principal duties of the Treasurer shall be to keep the account for all the moneys, credits and property of any and every nature, of the corporation which shall come into his hands, and keep an accurate account of all moneys received and disbursed, and proper vouchers for moneys dispersed, and to render such accounts, statements and inventories of moneys received and disbursed, and of any money and property on hand, and generally of all matters pertaining to this office as shall be required by the Board of Directors.

3.6 Fleet Captain

The principal duties of the Fleet Captain shall be to supervise the yacht club basin and cruises and activities of the yacht fleet and to maintain supervision over and conduct of the members in and about the yacht club premises.

3.7 Other Duties

The officers shall perform such additional or different duties as shall from time to time be imposed or required by the Board of Directors, or may be from time to time prescribed by the by-laws.

3.8 Removal

Any officer or agent elected or appointed by the Board of Directors may be removed by the Board of Directors whenever in its judgment the best interests of the corporation will be served thereby.

3.9 Vacancies

A vacancy in any principal office because of death, resignation, removal, disqualification or otherwise, shall be filled by the Board of Directors for the unexpired portion of the term.

4.0 Membership

4.1 Eligibility

The corporation shall be composed of persons interested in the objectives of this association and paying annual membership fees. Membership may be limited in number by action of the members at any annual meeting.

4.2 Acceptance

The candidates shall be proposed to said corporation at any meeting of its Board of Directors and may be accepted at any regular or special meeting of said Board of Directors by a majority vote thereof. There are six levels of membership in the Green Bay Yachting Club:

- (a) **Full (Individual) Membership** – Any individual, eighteen years or older, will be given consideration for membership by the Board of Directors.
- (b) **Full Joint Membership** - Any individual and their legally married spouse or significant other eighteen years or older, will be given consideration for full joint membership by the Board of Directors. All rights and obligations of the joint full membership shall remain the same as a single membership including voting, dues and required hours. There shall be only one vote per joint full membership. Only one member of a joint full membership may serve on the Board of Directors at any one time. Any applications for dock and/or storage only require one of the joint member's signatures.

In the event of legal separation or divorce, the dock holder rights remain with the boat ownership and all other rules of the joint membership apply for each joint member for the remainder of the year. The subsequent year, if both members decide to become full members, the non-dock holder spouse will be credited for fifty percent (50%) of the seniority and no initiation fee will be required.

Upon death of either joint full member, all rights and obligations remain with the surviving spouse.

- (c) **Full Limited Membership**, either Individual or Joint will have privileges of Full Membership, except for the use of a permanent Dock. Transient rates will apply and Winter Storage will be allowed. No volunteer hours are required of the Full Limited members.
- (d) **Social (Individual) Membership** - Any individual, eighteen years or older, will be given consideration for membership by the Board of Directors.
- (e) **Social Joint Membership** - Any individual and their legally married spouse or significant other eighteen years or older, will be given consideration for joint social membership by the Board of Directors. All rights and obligations of the joint

social membership shall remain the same as a single membership. Upon the death of either joint social member, all rights and obligations remain with the surviving spouse.

- (f) **Honorary Membership** - The Board of Directors may grant to a surviving spouse of a deceased member if in Good Standing(Social membership only).

4.3 Dues and Fees

Dues and fees shall be fixed by the members at their annual meeting. Dues are due and payable on January 31st of each year. Any member who shall be in default in payment of dues for a period of one month, and who shall not make good the arrears in dues within ten (10) days after receipt of written notice mailed to him by the Secretary pursuant to the order of the Board of Directors, shall automatically and without further action of the corporation forfeit his membership, and thereupon his name shall be stricken from the roll of members.

All other fees shall be paid prior to May 1. Any member who shall be in default in payment of fees as of April 1 shall automatically and without further action of the corporation forfeit his right to any facilities for which the fees are in arrears.

Dues charged to qualifying Retirees (see below for definition of Retiree) are to be frozen at the rate they were in the year qualification of retiree is met. EXAMPLE: Dues for a Full membership in 2021 are \$405 + tax, if a member meets all 3 requirements in 2021—there Full membership going forward (2022 on) will be \$405 + tax, no matter if Dues are changed for 2022 and forward.

To qualify as a retiree; the member must meet **all 3** of the following:

- a. Be at least 65 years of age.
- b. Officially retired (no longer working).
- c. A GBYC member in good standing for at least ten (10) years.

4.4 Discipline

Members may be disciplined by the Board of Directors for violation of club rules.

4.5 Discharge

Members may be discharged or expelled for misconduct or neglect of duties or obligations prescribed by the by-laws in either of two ways:

By a majority vote of the members present in person or by absentee ballot at the meeting at which said question is considered; or by a unanimous vote of the Board of Directors.

Upon forfeiture or expulsion of any member by act of the members of the corporation, or upon forfeiture of membership for non-payment of dues, the member so expelled or discharged shall forfeit all his interest in the corporation and to any property owned by it.

4.6 Membership Not Assignable

Membership in the corporation shall not be assigned and is not transferable.

4.7 Membership Records

The Secretary shall keep a record of the names of all members of the corporation, the place of residence of, time of becoming a member, time of forfeiture of membership and the payments made upon such membership by such members and shall issue to such members, upon payment of one year's dues, certificates of membership, which receipt shall entitle the members to the privileges of membership in this corporation.

5.0 Insignia

5.1 Pennant

The club pennant shall be a pennant, eighteen to twenty-four inches long, base to be one-half the length. The pennant shall be divided diagonally by a white band, the upper section above white band to be blue and the lower section below white band to be red.

5.2 Seal

The Board of Directors shall provide a suitable seal containing the name of the corporation, which seal shall be in the charge of the Secretary.

6.0 General

6.1 Amendment

These by-laws may be amended in any respect at any annual meeting of the members with special notice of such amendments being given; and may be amended at any special meeting of the members duly called for that purpose. A vote of a majority of the members present in person or by absentee ballot shall be sufficient to amend these by-laws.

I certify that the attached is an exact copy of the restated Articles of Incorporation and By-laws of the Green Bay Yachting Club as amended by the membership of the Green Bay Yachting Club on December 9, 2021.

Barb Stencil
GBYC Secretary

NEW MEMBER RECEIPT ACKNOWLEDGEMENT

This set of **GBYC Rules and Information** and **By-laws** has been created to give you, the member, an understanding of the policies and procedures and expectations of the Green Bay Yacht Club. Please read them carefully. Upon completion of your review of these items please sign the statement below and return it to the Secretary at the Club.

I, _____, have received and read a copy of the GBYC Rules and Information and Bylaws which outlines the policies and procedures of the Green Bay Yachting Club, Inc., as well as my responsibilities as a member.

I have familiarized myself with the contents of these documents. By my signature below, I acknowledge and agree to comply with the information contained herein. I understand these documents are not intended to cover every situation which may arise during my membership, but is simply a general guide to the goals, policies, practices, benefits and expectations of Green Bay Yachting Club, Inc.

(New Member Signature)

(Date)

Please return to Secretary